

## **Draft Ordinance OC -XX relating to the Master's of Education (M.Ed.) Programme of Goa University.**

### **OC –XX Draft Ordinance relating to the Master's of Education (M.Ed.) Programme of Goa University.**

#### **OC- XX.1. Preamble:**

The Master of Education (M.Ed) Programme is a two year professional programme in the field of Teacher Education which aims at preparing teacher educators and other education professionals including curriculum developers, educational policy analysts, planners, administrators, supervisors, school principals and researchers. The completion of the programme shall lead to M.Ed. degree with specialisation either in elementary education (upto class VIII) or in secondary education (classes VI-XII).

#### **OC-XX.2. Institutions Eligible to Apply.**

(i) Institutions offering teacher education programmes for a minimum period of five academic years, being affiliated to a university and having applied for accreditation from NAAC or any other accrediting agency approved by NCTE.

(ii) University Department of Education.

#### **OC-XX.3. Duration and Working days**

##### **1. Duration**

The M.Ed. programme shall be full time, of duration of two academic years including field attachment for a minimum of 4 weeks and research dissertation. Students shall be permitted to complete the programme requirements of the two-year programme within a maximum period of three years from the date of admission to the programme. The summer should be used for field attachment/practicum /other activities.

##### **2. Working Days**

There shall be at least two hundred working days each year, exclusive of the period of admission and inclusive of classroom transaction, practicum, field study and conduct of examination. The institution shall work for a minimum of thirty six hours in a week (five or six days) during which faculty and students concerned with the conduct of the programme shall be available for interaction, dialogue, consultation and mentoring students.

The minimum attendance of students shall be 80% for Theory Courses and Practicum, and 90% for field attachment.

#### **OC-XX.4. Intake, Eligibility, Admission Procedure and Fees.**

##### **1. Intake.**

The basic unit size for the programme shall be 50. An institution shall be allowed only one unit. Additional unit in the programme shall be permitted only based on quality of infrastructure, faculty and other resources, after the Institution has offered the programme for three years and has been awarded minimum B+ grade by NAAC or any other accreditation agency approved by NCTE.

##### **2. Eligibility**

(a) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent Grade in the following programmes:

(i) B.Ed.

(ii) B.A., B.Ed., B.Sc. B.Ed.

(iii) B.El.Ed.

(iv) D. El. Ed. With an undergraduate degree (with 50% marks in each)

(b) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules of the Central Government whichever is applicable.

### **3. Admission Procedure**

Admission shall be made on merit on the basis of the marks obtained in the qualifying examination and in the entrance examination or any other selection process as per the policy of the State Government/Central Government /University/UT Administration.

### **4. Fees**

The Institution shall charge only such fee as prescribed by the affiliating body/state government concerned in accordance with provisions of National Council for Teacher Education (NCTE) (Guidelines for regulations of tuition fees and other fees chargeable by unaided teacher education institutions) Regulations 2002, as amended from time to time and shall not charge donations, capitation fee etc from the students.

### **OC-XX.5.0 Objectives of the M.Ed. Programme**

The students will be helped to:

- Develop a multi-disciplinary perspective of education.
- Acquire professional skills and competencies to function as a teacher educator at either elementary or secondary level of schooling.
- Acquire professional skills and competencies needed for a specialist in at least one thematic area of education
- Understand how concepts theories/issues drawn from disciplines cognate to education, i.e. Psychology, Sociology, Philosophy, Economics and Management etc; could be used/practiced suitably in the perspectives of teaching-learning in schools.
- Appreciate the challenge of theorizing education and identify relationship between theory and practices;
- Develop a rational conceptualization of educational research;
- Integrate information and communication technology in teaching-learning and training transaction;
- Equip the students with different innovative modes of training transaction.

### **OC-XX. 6.0 COURSE STRUCTURE**

1. The 2-Year (4 Semester) programme offered is titled '**Master of Education**' leading to the degree **M. Ed.** The programme shall be offered as a post graduate programme of the Goa University with Choice Based Credit System.

#### **2. Credit System**

For successful completion of the M.Ed. course a student is required to complete a minimum of 80 credits. The scheme of the course for the four semesters and the Inter-Semester Break of M.Ed. Programme shall be as under:

The curriculum of the 2-year M. Ed. will comprise of the following components-

<b>Major components</b>	<b>Areas Covered</b>	<b>Description</b>	<b>Credit Allocation</b>
<b>Common Core</b> (Theory and Practicum included)	Perspective Courses (PC)	PC1,PC2,PC3,PC4,PC5,PC6	4 Credits for each paper
	Tool Courses (TC)	TC1 TC2 TC3 TC4 TC5	1 Credit 1 Credit 4 Credits 4 Credits 2 Credits
	Teacher Education Courses (TEC)	TEC1-Teacher Education I TEC2-Teacher Education II	4 Credits 4 Credits
<b>Specialisations</b> (Theory and Practicum included)	Core Course Specialization (CCS)	CCS1-Elementary / Secondary Education – I CCS2-Elementary / Secondary Education – II	4 Credits 4 Credits
	Thematic Specialization (TS) Any one cluster from the following such as: 1. Educational Management, Administration and Leadership 2. Curriculum, Pedagogy and Assessment 3. Educational Technology and ICT 4. Inclusive Education 5. Programme Planning, Implementation, Monitoring and Evaluation 6. Guidance and Counseling	TS1-Thematic Specialization –I TS2-Thematic Specialization –II TS3-Thematic Specialization –III	4 Credits 4 Credits 4 Credits
<b>Internship/Field Attachment</b>	- In Teacher Education - In Thematic Specialisation	Field internship/attachment in: 1. A Teacher Education Institution, and 2. The area of specialisation	8 Credits (4 Credits each)
<b>Research leading to Dissertation</b>	Related to specialisation or Perspectives	Students (in close mentorship of a faculty Member) learns to plan and conduct a research, and write a dissertation.	8 Credits
			<b>80 Credits</b>

### 3. Semester wise distribution of courses

Semester-I	Cr	Semester-II	Cr	Semester-III	Cr	Semester-IV	Cr
<b>18</b>		<b>20</b>		<b>20</b>		<b>22</b>	
PC1	4	TC3	4	TC4	4	TC5	2
TEC1	4	TS1-Thematic Specialization –I	4	CCS2	4	PC5	4
PC2-	4	PC3	4	PC4	4	TEC2	4
CCS1-	4	TS2-Thematic Specialization-II	4	TS3-Thematic Specialization -III	4	PC6	4
TC1- TC2	1 1	TE – Internship*	4	TS – Internship*	4	Dissertation#	8
<b>Credits</b>	<b>18</b>		<b>20</b>		<b>20</b>		<b>22</b>

\* The course may be organised in workshop mode either during the semester or during Inter Semester Break (ISB) or a period involving both ISB and the Semester.

# Dissertation work shall commence from semester II and shall be completed by the end of semester IV.

### 4. Self-Study Courses

- A student may opt for a course offered in any other thematic specialisation as a self-study course. He/she has to undertake all assignments and other modes of assessment in the same semester in which the course is offered to other students.
- While selecting the number of self-study courses in a semester, it may be so done as to ensure that the total credits for the semester shall not exceed 24 credits.

## OC-XX.7.0 Scheme of Examination

1. There shall be a University Examination at the end of each semester.
2. Detailed Scheme of Examination along with course titles and breakup of marks course - wise is as given below.

### SCHEME OF EXAMINATION

Sem	Course No.	Subject	Sessional		Semester EndC <sub>3</sub>	Total
			C <sub>1</sub>	C <sub>2</sub>		
I	GUMED-PC1		25	25	50	100
	GUMED -PC2		25	25	50	100
	GUMED -TEC1		25	25	50	100
	GUMED –CLS-ELE1/ GUMED –CLS-SEC1		25	25	50	100
	GUMED -TC1			25		25
	GUMED -TC2			25		25
		<b>Total</b>				<b>450</b>
II	GUMED - PC3		25	25	50	100
	GUMED - TC3		25	25	50	100
	GUMED - TS-EMAL1		25	25	50	100
	GUMED - TS-CPA1		25	25	50	100
	GUMED - TS-ETICT1		25	25	50	100
	GUMED - TS-IE1		25	25	50	100
	GUMED - TS-PPIME1		25	25	50	100
	GUMED - TS-GC1		25	25	50	100
	GUMED - TS-EMAL2		25	25	50	100
	GUMED - TS-CPA2		25	25	50	100
	GUMED - TS-ETICT2					
	GUMED - TS-IE2		25	25	50	100
	GUMED - TS-PPIME2		25	25	50	100
	GUMED - TS-GC2		25	25	50	100
	GUMED -TE-INT					100
	<b>Total</b>				<b>500</b>	
III	GUMED - PC4		25	25	50	100
	GUMED - TC4		25	25	50	100
	GUMED –CLS-ELE2/ GUMED –CLS-SEC2		25	25	50	100
	GUMED - TS-EMAL3		25	25	50	100
	GUMED - TS-CPA3		25	25	50	100
	GUMED - TS-ETICT3		25	25	50	100
	GUMED - TS-IE3		25	25	50	100
	GUMED - TS-PPIME3		25	25	50	100
	GUMED - TS-GC3		25	25	50	100
	GUMED -TS-INT					100
	<b>Total</b>				<b>500</b>	
IV	GUMED - PC5		25	25	50	100
	GUMED - PC6		25	25	50	100
	GUMED -TEC2		25	25	50	100
	GUMED -TC5			50		50
	GUMED -TC6	Dissertation	50	50	100	200
		<b>Total</b>				<b>550</b>
		<b>GRAND TOTAL</b>				<b>2000</b>

3. Duration of semester end examination for all theory courses will be of 2 hours.

Each theory paper comprises of 5 questions of 10 marks each. There shall be one question on each of the four units with internal choice and the fifth question shall include items from all four units with internal choice.

4. Assessment: Distribution of credits and marks

**A) Assessment Scheme**

Component	Units covered	Weightage	Period of Continuous assessment
Mid term assessment 1	1,2	25 %	End of 8 <sup>th</sup> week
Mid term assessment 1	3,4	25 %	End of 16 <sup>th</sup> week
Semester end	1,2,3,4	50 %	End of Semester

**B) Contact Hours and Distribution of Marks**

Description	Credits	Contact Hrs	Marks
<b>Semester I</b>			
PC1	4	3L + 2T = 5	100
TEC I	4	3L + 2T = 5	100
PC2	4	3L + 2T = 5	100
CCS1	4	3L + 2T = 5	100
TC1	1	1 Week Workshop	25
TC2	1	1 Week Workshop	25
<b>Semester II</b>			
TC3	4	3L + 2T = 5	100
TS1	4	3L + 2T = 5	100
PC3	4	3L + 2T = 5	100
TS2	4	3L + 2T = 5	100
TE - Internship	4	2 + 1 Weeks	100
<b>Semester III</b>			
TC4	4	3L + 2T = 5	100
CCS2	4	3L + 2T = 5	100
PC4	4	3L + 2T = 5	100
TS3	4	3L + 2T = 5	100
TS – Internship	4	2+1 Weeks	100
<b>Semester IV</b>			
TC5	2	2 Weeks Workshop	50
PC5	4	3L + 2T = 5	100
TEC2	4	3L + 2T = 5	100
PC6	4	3L + 2T = 5	100
TC6-Dissertation	8	2T + 2T	200

L : (Number of hours engaging a student in lectures in a semester) / 16

T : (Number of hours engaging a student in tutorials in a semester) / 32

P : (Number of hours engaging a student in practicals in a semester) / 32

L + T + P = V The credit Value of a programme

5. Question paper setting

Question paper setting for C<sub>3</sub> and Valuation.

- (i) There shall be a Board of Examiners approved by the Goa University for preparing, scrutinising and approving the question papers and scheme of valuation for the use at the next examination/s.
- (ii) Question paper for the written tests in C<sub>1</sub>, C<sub>2</sub> and C<sub>3</sub> shall be prepared by the faculty teaching the course. Goa University shall supply the question papers for C<sub>3</sub> theory examinations.

**OC-XX. 8. Standard of Passing**

1. A semester is divided into three discrete components namely C<sub>1</sub>, C<sub>2</sub> and C<sub>3</sub>. The evaluation of the first component C<sub>1</sub> will be done during the first half of the semester while the first 50% of the syllabus is being covered. This will have a weightage of 25%. This will be consolidated during the 8<sup>th</sup> week of the semester. The evaluation of the second component C<sub>2</sub> will be done during the second half of the semester while the next 50% of the syllabus is being covered. This will have a weightage of 25%. This will be consolidated during the 16<sup>th</sup> week of the semester. In general C<sub>1</sub> and C<sub>2</sub> should be evaluated through Test/seminar/dissertation/presentation/assignment as suitable for a course.

Between the 18<sup>th</sup> and 20<sup>th</sup> week of the semester, the semester end examination will be conducted by the University and this forms the third component of evaluation C<sub>3</sub> with weightage of 50%.

If a candidate has not scored at least 30% in C<sub>1</sub> and C<sub>2</sub> put together, he/she is not allowed to appear for C<sub>3</sub> and shall be deemed to have dropped the course.

It should be noted that evaluated papers/assignments of C<sub>1</sub> and C<sub>2</sub> of assessment are immediately returned to the candidates after obtaining acknowledgement in the register maintained by the concerned teacher for this purpose.

The final marks of a course M of C<sub>3</sub> will be computed as per the following table:

	<i>Distribution</i>	<i>Formula</i>
1.	$L : T : P$	$M = ((L+T)*X + (P*Y)) / (L+T+P)$
2.	$L : T : P = 0$	$M = X$
3.	$L : T = 0 : P$	$M = (L*X + P*Y) / (L+P)$
4.	$L = 0 : T : P$	$M = Y$
5.	$L : T = 0 : P = 0$	$M = X$
6.	$L = 0 : T = 0 : P$	$M = Y$
7.	$L = 0 : T : P = 0$	$M = Z$

where

*X is the marks scored out of 50 in C<sub>3</sub> in Theory*

*Y is the marks scored out of 50 in C<sub>3</sub> in Practical*

*Z is the marks scored out of 50 in C<sub>3</sub> in Tutorial*

The total marks in a course is  $P = C_1 + C_2 + M$  (after rounding to nearest integer. The grade (G) and grade point (G.P) will be calculated as follows where V is the credit value of the course.

<b>P</b>	<b>G</b>	<b>GP = V × G</b>
90 – 100	10	V × 10
80 – 89	9	V × 9
70 – 79	8	V × 8
60 – 69	7	V × 7
50 – 59	6	V × 6
40 – 49	5	V × 5
30 – 39	4	V × 4
0 -29	0	V × 0

If a candidate scores in  $C_1 + C_2 \geq 30\%$ ,

$$M \geq 30\%$$

and  $G \geq 5$  in a course, then he is considered to be successful in that course.

### OC-XX.9.0 Award of Class.

After successful completion of the required number of credits, then the overall cumulative grade point average (CGPA) of a candidate is calculated using the formula  $CGPA = \frac{\sum GP}{\text{Total number of credits}}$  and the class is declared as follows :

CGPA	FGP	
	Numerical Index	Qualitative Index
$4 \leq CGPA < 5$	5	Second Class
$5 \leq CGPA < 6$	6	
$6 \leq CGPA < 7$	7	First Class
$7 \leq CGPA < 8$	8	
$8 \leq CGPA < 9$	9	Distinction
$9 \leq CGPA \leq 10$	10	

Overall percentage =  $10 * CGPA$  or is said to be 50% in case  $CGPA < 5$ .

However, if  $C_1 + C_2 \geq 30\%$ ,  $M \geq 30\%$  and with grade  $G = 4$ , then a candidate has three options namely conditional success or make up of a course or dropping a course.

### OC-XX.9.0 Exemptions.

1. A candidate is said to be successful conditionally in a course if his score in  $C_1 + C_2 \geq 30\%$ ,  $M \geq 30\%$  and grade  $G = 4$ . But this benefit will be available up to a maximum 16 credits for the entire programme of M.Ed. of 2 years. The candidate has to exercise this option within 10 days from the date of notification of results.
2. Make-Up of a Course: Under the following circumstances, a candidate can have option to choose MAKE-UP OPTION for  $C_3$ :
  1. scores  $\geq 30\%$  in  $C_1 + C_2$  and  $M < 30\%$
  2. scores  $\geq 30\%$  in  $C_1 + C_2$ ;  $M \geq 30\%$  but with grade  $G = 4$

The candidate has to exercise this option within 10 days from the date of notification of results. Once he has chosen the option he has to write the examination which will be conducted within 25

days from the date of notification of results. And there can be two or more examinations on the same day and they may be held on Saturdays and Sundays also.

If the candidate is unsuccessful in make-up also, then he/she is deemed to have withdrawn / dropped the course.

3. Dropping a Course:

Under the following circumstances a candidate is said to have DROPPED a course,

If the candidate:

1. fails to put in 80% attendance in the course,
2. decides to discontinue/ withdraw to study the course,
3. scores less than 30% in  $C_1 + C_2$  together,
4. scores in
  - i)  $C_1 + C_2$  is  $\geq 30\%$  and  $M < 30\%$  or
  - ii)  $C_1 + C_2$  is  $\geq 30\%$ ,  $M \geq 30\%$  and Grade  $G = 4$  and exercises option to drop the course within 10 days from the date of notification of final results,
5. is unsuccessful in the MAKE-UP examination.

A candidate who has dropped a course has to re-register for the course when the course is offered again by the Department.

4. Each student can go with a normal pace of 20 credits per semester. However, he/she has provision to go with a slow pace of 12 credits per semester and an accelerated pace of 24 credits per semester.
5. The tuition fee and the examination fee of a semester will be in accordance with the number of credits registered by each student in that semester.
6. The student may avail a maximum of two blank semesters in one stretch. However, he has to pay a nominal fee for maintaining a semester blank to the institution.