

REGIONAL INSTITUTE OF EDUCATION, MYSORE 570 006.

APPLICATION FORM FOR ADVANCE FOR THE PURCHASE OF COMPUTER

01	Name of the applicant	
02	Applicant's Designation	
03	District & Station	
04	Basic Pay	
05	Anticipated Price of Personal computer	
06	Amount of advance required	
07	Date of Entry into the council	
08	Date of superannuation or retirement or date of expiry of contract in case of officer.	
09	Number of instalment in which the advance is desired to be repaid.	
10	Whether advance for similar purpose was obtained previously and is so, a) Date of drawl of the advance b) The amount of advance & Interest thereon still outstanding if any,	
11	Whether the intention is to purchase a) A new or old personal computer. b) If the intention is to purchase personal computer through a person other than a regular or reputed dealer or agent, whether previous sanction of the competent authority has been obtained as required under rule 15(2) of the Central Services (Conduct) Rules 1955.	
12	Whether the official is on leave of is about to proceed on leave. a) The date of commencement of leave. b) The date of expiry of leave.	
13	Are any negotiations or preliminary enquiries being made so that delivery may be taken of the personal computer with one month from the date of drawl of the advance?	

a) Certified that the information given above is complete and true.

b) Certified that I have not taken delivery of the computer advance on Account of which I apply for the advance, that I shall complete negotiations for the purchase of pay finally and take possession of the Personal computer before the expiry of one month from the date

Signature